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## NON-HIS PREAPPROVED RELEASE OF INFORMATION SCENARIOS/0340

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### **Policy**

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The following policy describes the non-HIS preapproved release of information scenarios

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### **Procedure**

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1. Licensed Independent Practitioners (LIP's) and Registered Nurses (RN's) – may release pertinent health information for point of care to the patient
2. Social Work, Case Management or Utilization Management – may release pertinent health information for placement purposes to another healthcare facility
3. Inpatient Health Unit Coordinators (HUCs) – may release pertinent health information from the current inpatient admission for continued care to another healthcare facility or transportation services
4. Ambulatory personnel – may release pertinent health information from their respective ambulatory area for appointment scheduling or referral purposes to a referring physician
5. Patient Financial Services or University Physicians Group – may release pertinent health information for reimbursement justification to an insurance corporation

**Note:** Continued care is not a preapproved release of information scenario and should be forwarded to HIS for processing

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### **Related Information**

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Medical Center Policy 0092 – Release of Patients' Protected Health Information