

**UVaHS Scanning Solutions
March 2015**

Solution	Description	Pro's	Con's	Point of Contact
On-Base – Centralized (clinical documentation & photographs)	Clinical documentation (including photographs)* Either retrieved by courier or sent to HIS for scanning All scanning functions - HIS	<u>Accuracy</u> 98% accuracy rate HIS 100% QA Interfaces to Epic (Media Tab)	TAT (24 hours or less from receipt) Multiple points for handoff	Jeanette Baber (HIS)
On-Base – Decentralized (clinical documentation & photographs)	Clinical documentation (including photographs)* Shared scanning functions- Prep, QA, & Destruction	Zero handoff of paper from sender to HIS Potential for faster TAT HIS indexes pages to patient, encounter, and document type (accuracy) Available to support team members	Clinic/Unit resources (staffing, scanning equipment, barcodes, storage, etc.)	Jeanette Baber (HIS)
HIS Email & Import (clinical documentation & photographs)	Clinical documentation (including photographs)* Unit/clinic scans documentation and e-mails the file to the HIS distribution list. HIS then indexes the documentation to the patient, encounter, & document type.	Zero handoff of paper from sender to HIS Potential for faster TAT HIS indexes pages to patient, encounter, and document type (accuracy) Available to support team members	Clinic/Unit resources (staffing, scanning equipment, barcodes, storage, etc.) Currently Outside Facility documentation only, but potential to expand to other document types Viewable before QA	Jeanette Baber (HIS)

<p>HIS Shared Folder & Import (clinical documentation & photographs)</p>	<p>Clinical documentation (including photographs)*</p> <p>Unit/clinic scans documentation and saves file to shared folder. HIS then retrieves the file and indexes the documentation to the patient, encounter, & document type</p>	<p>Zero handoff of paper from sender to HIS</p> <p>Potential for faster TAT</p> <p>HIS indexes pages to patient, encounter, and document type (accuracy)</p> <p>Available to support team members</p>	<p>Clinic/Unit resources (staffing, scanning equipment, barcodes, storage, etc.)</p>	<p>Jeanette Baber (HIS)</p>
<p>Epic Media Manager (clinical documentation & photographs)</p>	<p>Clinical documentation (including photographs)*</p> <p>User scans or imports clinical documentation or photograph directly to Epic</p>	<p>TAT – immediate availability</p> <p>Ability to import image into Epic notes/documents where they are also viewable when routed to other users (inside & outside)</p> <p>Granular photograph document types available</p>	<p>No QA</p> <p>Storage concerns (blob server)</p> <p>Only available to LIP’s</p>	<p>Epic team</p>
<p>On-Base (non-clinical)</p>	<p>Non-clinical or research (with IRB approval) documentation (including photographs)</p> <p>User scans into On-Base</p> <p>Does not interface to EMR nor is considered part of the designated record set</p> <p>May require review by HIS, Legal Counsel, Corporate Compliance, etc.</p>	<p>Secure</p> <p>Saves shared storage space</p> <p>Indexing and reporting capabilities</p>	<p>N/A</p>	<p>Jeff Bromm (HS/TS)</p>

*Per Medical Center Policy 0218 and 0030