

Unit Preparations for Go-Live Day:	Complete ✓
Important things to prepare for a successful IV Pump Go-Live Day:	
1. Managers meet ahead of go-live day with your Super Trainers to identify a Lead Super Trainer for the day of go-live.	
a) Review Lead Trainer responsibilities for leading the unit team	
b) Know the time of the anticipated cart time for your unit	
c) Setting the pace of and delegating activities listed below	
d) Place flyers to CareFusion Support Line and Command Center at front desk on the day of implementation as reference tools	
CareFusion Support Line: 434-760-5131	
Command Center line: 434-760-5132	
2. Manager with Lead Super Trainer develop a plan for the day that addresses:	
a) Team organization: number of teams to switch out pumps and define what they are going to be doing	
b) Removal of all unused “blue” Alaris and PCA CADD from patient care areas at the beginning of the go-live day.	
a. Cleaning of the “blue” and PCA CADD pumps before placing in Soiled Utility Room	
c) Pharmacy submission of requests for those medicated infusion bags for patients that come from Pharmacy at least two hour prior to cart arrival on your unit via medication messaging process from the Epic MAR.	
d) Prepare for changeover by placing non-Pharmacy infusion and medicated infusion bags at the patient bedside to minimize unnecessary steps at the time of change over to the pump.	
e) Categorize and keep track of patient IV module needs based on priority of switch out (list out where patients are on your unit): NO RESPIKING OF BAGS Per Infection Control is to occur. Use attached overview of switch outs based on infusion types (attachment A).	
I. Patient name and room who have simple infusions to be switched out	
II. Patient name and room who may have medicated	

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	infusions requiring double checks i.e. high alert drugs/narcotic bag changes/ lock box application	
III.	Patient name and room who will require unit Pharmacist involvement(PCA CADD to PCA module) may want to involve them sooner than later	
IV.	Patient name and rooms who may not be able to be immediately switched out due to medication but will be by the end of the day. Cart team will leave modules to accommodate late switch out.	
3.	The Lead Super Trainer will meet and greet the Cart Team. The Lead Super Trainer would be the source of information for Cart Team on what the PC unit and module needs of the unit are for the switch out.	
4.	Removal of “blue” pumps and PCA CADDs from patient rooms. The unit team will need to clean them prior to placing them in soiled utility room.	
5.	The role of the Cart Teams will be to bring PC unit and Modules to the patient rooms. They will not be involved with the actual switch out of the pumps. This is for the unit team to with their patients.	
6.	Team Super Trainers will serve as the double checks for medicated infusion requiring double checks when wasting or verification is needed.	
7.	Super Trainers will be involved in checking off the staff on their Competency Verification Forms (CVR) once the pumps are settled on their unit.	
8.	The unit upon completion of the change out will inform the command center that all pumps have been converted over to the new pump.	